

**WOODMANCOTE PARISH COUNCIL**  
**Minutes of Meeting held in the Parish Hall on Tuesday 8<sup>th</sup> October 2013 at 7.30p.m.**  
**(Members of the Public were invited to attend)**

**Mr.M.Tuckwell – Clerk to the Council**  
**22, Blanches Road, Partridge Green, Horsham, West Sussex RH13 8HZ**  
**Tel: 01403 710266**

Email: [woodmancoteparishcouncil@gmail.com](mailto:woodmancoteparishcouncil@gmail.com)

---

**Present:** WPC Cllrs. C. Broucke (Chairman), M. Grimes, P. Williams, A. Underwood D. Austin and J. Ochoa.  
M. Tuckwell (Clerk)

**Others Present:** WSCC Cllr. D Barling. HDC Cllrs. D. Coldwell and J. Goddard. Mr. P. Rainier (Sweepstech)

1. **Apologies:** Apologies were received from WPC Cllrs. M. Parnell and J. Forsyth.

2. **Minutes of the last Meeting:**

The Minutes of the 10<sup>th</sup> September 2013 Meeting were approved with the following corrections noted:-

**Page 1, Heading.** Delete: 'the' before 'Woodmancote Parish Council'

**Page 3, Section 7.1c).** Amend 'cartilage' to 'curtilage'

**Page 4, Section 12 c).** Amend 'Pitch' to 'Wicket'

Subject to the above corrections, approval was proposed by Cllr. Grimes, seconded by Cllr. Underwood and the Minutes were duly signed by the Chairman.

3. **Declarations of Interest from members in respect of any items in the agenda:** There were none.

4. **Open Forum.** Mr. Rainier of Sweepstech stated that he was attending the meeting in order to provide the Council with some more detail of Sweepstech's operation and to provide reassurance to the Council in the light of WPC's comments against Planning Application WSCC/084/13/HF. He explained that Sweepstech were planning to leave the Firsland (Albourne Road) site and move to the new site on the Shoreham Road. Lorries would be taking waste to the Shoreham Site where all soil would be cleaned by filtering out rubble, plastic and metal etc. It was expected that, in the short term, there would be an increase in lorry movements over today but, potentially, there should be a decrease in the future/longer term.

5. **Action Updates from Previous Minutes:**

**DC/12/1815 'Blaxton Down'.** The Clerk had chased HDC Planning for a response but had been advised that investigations were proceeding and they were not yet in a position to advise.

**Sussex Prairies at Morlands Farm.** Responses had been received from HDC Planning and HDC Licencing. WPC are advised that there are **no** licensing issues but the need for a planning application remains under investigation. **Action: Clerk to keep under review and copy HDC Cllrs Coldwell and Goddard with any correspondence.**

**Winter Maintenance Plan.** The form of approval has been signed by the Clerk and returned to WSCC.

## 6. Reports From Other Authorities:

### Horsham District Council;

The consultation re the future of development in the district – the Preferred Strategy – continues until Friday next and if the PC may wish to respond if only to say that it approves the strategy. As reported at the last meeting, there is no development planned in the area other than that which might be brought forward by the neighbourhood plan and/or windfall sites.

There is another consultation under way on council tax benefits which asks for your views on a proposal which will see claimants being asked to contribute something to their council tax.

Standards committee recently received a report that not all parishes, including Woodmancote, had filed the councillors declarations of interest at Horsham and we were asked to provide a reminder that declarations should be filed with HDC as well as being published on the PC's website, if there is one.

### West Sussex County Council;

WSCC Cllr. Barling apologised for not attending the previous WPC Meeting. He advised that he was heavily involved at present in the proposed repair of the drainage system at Hundred Steddle where work should start fairly soon. Regarding the Small Dole waste site, Cllr. Barling advised that the site was an SSI and, as such, the hole will be filled with inert material not rubbish.

Additional funding for Neighbourhood Plans may be available through [www.locality.com](http://www.locality.com)

It was noted that WSCC have voted to support the expansion of Gatwick Airport.

## 7. Planning.

7.1 New Applications. None.

7.2 Decisions Made.

**DC/13/1403 ('Annie's Baskets', Henfield Road – Extension to Greenhouse etc.).**  
Application Permitted..

7.3 Enforcements. None

7.4 Other Planning Matters

**WSCC/084/13/HF Change of Use from Storage to Distribution.**

Comments have been submitted to WSCC Planning.

8. **Parish Council Website Report.** Cllr. Grimes was asked to put a note to residents on the Website, drawing their attention to the Council's intentions and progress in respect of the Neighbourhood Plan.

## 9. Finance.

### 9.1 List of Accounts for Payment (11 September – 9 October 2013)

The following invoices were approved for payment and cheques duly countersigned:-

WSSC – Clerk’s Salary for September £230.37  
Administration Expenses (M.Tuckwell). £14.47 (50% Share)  
Total Payments in Period 11 September – 9 October 2013 £244.84

Note: Cheque for £100.00 (Deposit for Solicitors Fees) to be issued re New Lease.

### 9.2 Accounts

Balances of Barclays Accounts as at 9 October 2013  
Current Account £7,698.77  
Deposit Saver Account £5,173.85

Note: 2<sup>nd</sup> Half-Yearly Amount received 1.October 2013 £3,521.00

### 9.3 Future Expenses

New Notice Board. Completed. Invoice for Manufacture of Post Legs (£68.40) received from Cllr.Austin.

**10. Footpaths & Highways.** There were no particular new issues at the present time but WPC agreed to look into the possibility of using available S106 funding for the standardisation of footpaths, accesses, stiles and signposts in the Parish.

**11. Neighbourhood Plan.** A meeting to discuss this matter specifically had been held the previous week and will be recorded by the issue of a separate set of Minutes. The Chairman noted that all appeared to be in order at the present time and HDC Cllr. Goddard confirmed that he had seen WPC on the list of those Councils registered for producing a Neighbourhood Plan. A designer who works for Cllr.Grimes had agreed to come up with some suggestions for a logo and brand by the date of the next NP meeting (set for Tuesday, 19<sup>th</sup> November 2013). WPC will wait and see the designer's ideas before proceeding further.

### **12. Chairman’s Report.**

The Chairman advised that the solicitors dealing with the new lease had requested sight of Woodmancote Parish Council’s constitution. **Action: Clerk to try and locate a copy.**

The Woodmancote Parish Autumn Bazaar (in aid of Parish Hall funds) would be on Saturday, 19<sup>th</sup>.October – 10.00a.m.to 12.30p.m.

Action: The Clerk was asked to send a note to HDC regarding the Strategic Development Plan, stating that WPC appreciate the work that they are doing and have no further comment to make.

**13. Correspondence.** WPC had received a copy of a draft Open Letter opposing the Mayfield Development Proposal which several local Parish Councils were intending to jointly issue. It was agreed that WPC would not be signing up to the letter since it was not believed that legally we have a mandate to do so without first consulting residents of the Parish.

- 14. **Crime.** No Report received.
- 15. **Items members wish to raise for future discussion.** None.
- 16. **To confirm the next Parish Council Meeting/s**  
Second Tuesday of each month –  
2013 – 12<sup>th</sup> November and 10<sup>th</sup> December (Planning only).

The meeting closed at approximately 9.40 pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_