

WOODMANCOTE PARISH COUNCIL
Minutes of Meeting held in the Parish Hall on Tuesday 9th July 2013 at 7.30p.m.
(Members of the Public were invited to attend)

Mr.M.Tuckwell – Clerk to the Council
22, Blanches Road, Partridge Green, Horsham, West Sussex RH13 8HZ
Tel: 01403 710266

Email: woodmancoteparishcouncil@gmail.com

Present: Cllrs. C. Broucke (Chairman), M. Grimes, M. Parnell (late arrival), A. Underwood, P. Williams and D. Austin.
M. Tuckwell (Clerk)

Others Present: HDC Cllr. D. Coldwell and Mr. R. Osgood (Chairman, Henfield Parish Council)

1. **Apologies:** Apologies were received from WPC Cllrs. J.Ochoa, J. Forsyth and M.Parnell (late arrival), WSCC Cllr. D. Barling and HDC Cllr. J. Goddard

2. **Minutes of the last Meeting:**

a) The Minutes of the 11th.June 2013 Meeting were approved with the following corrections noted:-

Page 1, Present: Amend 'Jose Ochoa' to 'J. Ochoa'

Page 1, 1.Apologies: Delete 'l' after Underwood

Page 1, 6.Reports from other Authorities, HDC, Para 2, Line 1: Amend 'it's' to 'its'.

Page 2, 7.Planning, 7.1., Item 2: Amend 'Blackstone Lane' to 'Blackstone Street'.

Page 3, 11.Neighbourhood Plan, Line 5: Amend 'producing' to 'discussing'.

Page 4, 17.Items Members wish to raise for future discussion, Item b) Fracking: Amend 'that would' to 'it would'.

Subject to the above, approval was proposed by Cllr. Parnell, seconded by Cllr. Austin and duly signed by the Chairman.

b) It was brought to the attention of the Clerk that all Woodmancote Parish Council correspondence should go via the Woodmancote email account.

3. **Declarations of Interest from members in respect of any items in the agenda:** There were none.

4. **Open Forum.** No Members of the Public were present, therefore no items were raised.

5. **Matters Arising from the above Minutes:**

SHLAA. The Clerk had been advised by HDC (Julia Dawe) that a SHLAA had not been raised/issued for Woodmancote since no specific sites for building development had been identified.

Prairielands. The Clerk had again written to HDC (Planning & Licensing) and was awaiting a response.

Website. Cllr. Grimes was liaising with Mr. Crispin Blazeby re updating the Website to include a Neighbourhood Watch page.

Santander Outstanding Balance. The Clerk advised that the outstanding balance held by Santander had been released to Barclays Bank.

Insurance Policy. The Clerk had written to AoN requesting that 'Filing Cabinets' and 'CB Radios' were deleted from the Assets Schedule.

Review of Risks and Assets. The Clerk was informed that this was not urgent, postponed to a later meeting.

Neighbourhood Plan. The Clerk had written to HDC and Henfield Parish Council as requested.

Winter Maintenance Plan (WMP). In progress – the WMP (template provided) is required to be completed by WPC and submitted to WSCC by 1st August.

6. Reports from other Authorities.

WSCC - Nothing to Report

HDC - Cllr.Coldwell reported as follows

Development of the Horsham Local Plan is proceeding at full speed with the objective of bringing the draft plan to a special meeting of the council on 25th July and thence out to consultation. Much of what might be expected has been floated in the press in the last week or so – some 600 houses per annum, 40% affordable – a bit less in the overall number than the old SE plan. The numbers are not yet completely finalised and there is the possibility that the numbers of affordable units might be flexible within developments; that is maybe more in some developments and fewer in others. There is also ongoing discussion about the type of affordable housing required – shared ownership, rental etc.

Part of the new National Planning Policy Framework requires the Planning Authorities to make provision for economic development and thus a major scheme for North Horsham is expected to provide for a large business park and 2500 homes. The Council needs to assist the development of the economy because business rates will be part shared by Central and Local Governments with the local funds generated being offset by reduced grants.

This area will likely be largely unaffected by development due to the constraints of the national park.

The operation of code of conduct is to be reviewed by the Standards committee with a view towards reducing the numbers of appeals a complainant can make. At present appeals can be submitted repeatedly of the basis of very minor new information.

7. Planning.

7.1 New Applications

DC/13/1040 ('Swallows Nest', Wheatsheaf Road). WPC has no objection to the design of the proposed rebuild but do question as to why it is now declared unfit for purpose yet was claimed to be fit for in order to obtain lawful use. WPC would not wish for HDC to set a precedent that cannot be controlled at a later date.

7.2 Decisions Made.

DC/13/0801 & 0802 ('7, Blackstone Cottages'). REFUSED.

WSCC/016/13/WK ('Firland Park Industrial Estate' – Amendment to Condition 7, Storage of Materials). PERMITTED.

7.3 Enforcements.

DC/12/1815 ('Blaxton Down', Blackstone Street). **Action:** Clerk to request that an HDC Planning Inspector visits the property since WPC believe that enforcement action may be necessary due to residency and continuing work at the premises.

7.4 Other Planning Matters. None.

8. **Finance.**

8.1 **List of Accounts for Payment (11 June – 9 July)**

The following invoices were approved for payment and cheques duly countersigned:-

WSCC Payroll Administration Charge). £42.12

Administration Expenses (M.Tuckwell). £13.25

Total Payments in Period 11 June – 9 July 2013 £55.37

8.2 **Financial Status at 9 July**

Balances of Barclays Accounts as at 9 July 2013

Current Account £5,901.37

Deposit Saver Account £4,395.86

8.3 **Future Expenses.**

8.3.1 New Footpath Sign. In hand (Cllr. D. Austin).

8.3.2 Purchase of Salt Bins from WSCC. In hand (Chairman, C. Broucke).

9. **Highways, Footpaths and Rights of Way.** Councillors reported that they found the new 'Love West

Sussex' App very good for the reporting of highways and footpaths issues.

It was noted that further road improvements had recently been made to the B2116. WPC would investigate whether additional road/footpath work could be auctioned using available S106 funds.

10. **Neighbourhood Plan.**

10.1 Update – Cllr.Ochoa. Unfortunately, Cllr.Ochoa was not present at the Meeting and was therefore unable to give an update but the Clerk advised that he and Cllr.Ochoa had attended the Neighbourhood Plan Evening run by HDC at Billingshurst on 20th.June.

10.2 Looking Ahead. Mr. R. Osgood of Henfield Parish Council gave a presentation on the need and desirability of Henfield/Shermanbury/Woodmancote producing a Neighbourhood Plan at the earliest possible date, either jointly or individually, and stated that he required to know from WPC, no later than 30th.July, whether we would wish to join with Henfield or remain independent. Mr. Osgood subsequently left the Meeting so that WPC could discuss the matter privately.

10.3 Next Move. The Meeting agreed that, subject to Cllr.Ochoa's confirmation, Woodmancote would remain independent and produce their own stand alone Neighbourhood Plan.

11. **Chairman's Report.** The Chairman advised that work on the new Playing Field Lease was on-going and the solicitors acting for Blackstone Playing Field have agreed to cover WPC's costs. WPC's proposal that the term of the lease should be 27 years and rental set at £1,000 per annum was supported by the owner of the land, Mr. D.Allen. The new lease was in the process of being drawn up for WPC's solicitors to approve.

It was noted that WPC's part of the playing field is not registered with the Land Registry. Estimated costs for arranging for this to be done were in the region £100-500 plus the land registry fee of £60. **Action: It was agreed that this work should be done.**

12. **Correspondence.** The Clerk advised that he had received a copy of the South Downs Management Plan. The Plan was passed to Cllr. Underwood to review and pass on to other Councillors – comments to be forwarded to the Clerk in due course for onward transmission to the South Downs National Park.

13. **Items Members wish to raise for future discussion.**

Petition re Mayfield Development Proposal/s. The Chairman stated that, whilst the Parish Council could not be seen to be directly involved in this activity, it would be in order for WPC to provide a link to Mayfield on the WPC Website, drawing residents attention to the proposed development. **Action:** Cllr. M. Grimes.

14. **To confirm the next Parish Council Meeting/s**

Second Tuesday of each month –

2013 – 13th August (Planning & Neighbourhood Plan only), 10th September, 8th October,
12th November and 10th December (Planning only).

The meeting closed at approximately 9.50 pm.

Signed _____

Date _____