

WOODMANCOTE PARISH COUNCIL
Minutes of Meeting held in the Parish Hall on Tuesday 12th August 2014 at 7.30p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
Tel: 07921 822869
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Present: WPC Cllrs. C. Broucke (Chairman), M. Grimes, A. Underwood, D. Austin, M. Parnell and P. Williams
L. Bannister (Clerk)

Others Present: WSCC Cllr. D. Barling
R. Shepherd, J. Muscard, S. Hamilton, V. Lomer, G. Lomer and Ms Mills (plus one)

1. Apologies

WPC Cllr. J. Ochoa
HDC Cllrs. J. Goddard and D. Coldwell

2. Minutes of the last meeting held on 8th July 2014

Minutes were agreed, and duly signed, subject to the following amendments:-

- Date of the last meeting from 13th May to 10th June; and
- Prairie Land Gardens should read as Prairie Gardens

3. Action updates from previous Minutes

It was agreed that the response received from WSCC regarding the footpath at Morley Farm was unacceptable. WSCC Cllr. Barling suggested that WPC write to him and ask him to bring the matter forward to see what can be done. **ACTION** – Clerk to write to Cllr. Barling

Cllr. Broucke has visited Firlands Industrial Estate and believes the pile has grown, and that WPC should keep attempting to deal with this. WSCC Cllr. Barling saying that this has been difficult to deal with as there is some confusion over whether it is a matter for HDC or WSCC.

4. Declarations of Interest from members

None.

5. Open Forum

Regarding the proposed sale of garages at Blackstone Rise, members of the public present at the meeting were opposed to the idea of the garages being sold and (potentially) redeveloped. They believe there will be parking issues if the garages are no longer available.

6. Reports from other authorities

1. Horsham District Council

HDC Cllrs. Goddard and Coldwell sent their apologies but confirmed to the Clerk that there was nothing to report.

2. West Sussex County Council

WSCC Cllr. Barling confirmed that there was nothing to report that is relevant to Woodmancote.

Cllr. Underwood arriving

7. Planning

WPC has been notified of a planning application for Morley Farm House. The paperwork is as yet unavailable. To enable this to be discussed at the next WPC meeting, the deadline for putting forward WPC's comments will need to be extended. **ACTION** – Clerk to apply for this extension

8. Planning updates

None.

9. Operation Watershed & flooding at Green Lane

R. Shepherd, from WSCC, informed the meeting that Operation Watershed is a fund available to communities to put in place flood defences. There is an issue at Green Lane where water running from private property is causing various issues, including an overflowing septic tank at a private residence. R. Shepherd met with an engineer on site very recently to investigate the site and see where the issue with flooding is. The engineer will draw up a plan for what needs to be done. There is a fund available for this work to be completed. An application needs to be made by WPC, which R. Shepherd will help with.

The first step will be for WPC to liaise with the private landowner as the work will need to be carried out on their land.

This was initiated by WSCC Cllr. Barling.

It was decided that WPC would support this application.

10. Blackstone Rise garages

HDC want to dispose of the garages. They intend to sell them as a whole (freehold) with the tenancy agreements in place, and want to present them to auction to get the best possible purchase price. This will be no earlier than 22nd September. HDC don't believe it would be likely that a planning application would be successful on this plot, but they would nonetheless sell the plot with an overage clause.

The possibility of registering the garages as a community asset was discussed. **ACTION** – Clerk to look into what qualifies as a community asset

11. Neighbourhood Plan

The next step is to form a steering group. This will include a Chairman, Vice Chairman, Financial Officer and Secretary. There should also be a minimum of four parishioners. **ACTION** – Cllrs. Austin and Ochoa to contact list of volunteers to see who is willing to be part of this steering group

Cllrs. Austin and Ochoa believe two meetings a month of this steering group will be required.

From this group, four focus groups will need to emerge, to concentrate on; environment, transport, housing and sustainability.

It was proposed by Cllr. Broucke that Cllr. Austin chair the steering group for the time being. This was seconded and agreed.

12. Mayfields – email response to Lord Taylor

It was agreed that WPC will put their name to the email to be sent to Lord Taylor. **ACTION** – Cllr. Williams to feed this back to Nikki Ernest of Albourne Parish Council

13. Rampion Wind Farm update

This has been passed to develop the sea bed, and signs about the development have been put back up.

WSCC Cllr. Barling leaving meeting

14. Contract for Clerk

Clerk has a copy of this and will read and sign.

It was noted that the new Clerk is working out well for WPC.

If Clerk is needed to do any additional work regarding the Neighbourhood Plan, the Clerk should keep a note of this and inform the Council.

15. Finance/Payment

1. Environmental Cleansing Grant

There is £950 available for WPC. It was agreed that WPC should apply for this. **ACTION** – Clerk to apply for this grant to be used for routine cleaning work

2. Information Commissioners Office and data protection cover

All organisations that hold personal data need to register with the ICO. There is an annual cost of £35. **ACTION** – Clerk to send them details of WPC

3. Invoices to be paid:-

- WSCC - £608.34 – Clerk's salary for June and July

- AIRS - £6,900 – 50% of fee
- AON - £1.45 – amendment to policy

It was agreed that these invoices can be paid, and cheques were duly signed.

16. Reports from other meetings

Already covered in item 11.

17. Correspondence

The SALC agenda for their upcoming AGM has been received.

18. Other business

The Lease for the cricket ground has still not been received, despite this being chased. Also, WPC's solicitors have not heard from the Allan family regarding their lease to WPC.

Cllr. Parnell reporting that the banks by the church are looking in a bad state.

Cllrs. Austin, Broucke and Underwood will visit the area affected by flooding at Green Lane.

19. Date of next meeting

9th September at 7.30pm.

The meeting closed at 9.45pm