

**WOODMANCOTE PARISH COUNCIL**  
**Minutes of Meeting held in the Parish Hall on Tuesday 9<sup>th</sup> April 2013 at 7.30p.m.**  
**(Members of the Public were invited to attend)**

**Mr.M.Tuckwell – Clerk to the Council**  
**22, Blanches Road, Partridge Green, Horsham, West Sussex RH13 8HZ**  
**Tel: 01403 710266**

Email: [woodmancoteparishcouncil@gmail.com](mailto:woodmancoteparishcouncil@gmail.com)

---

**Present:** Cllrs. C. Broucke (Chairman), M. Grimes, P.Williams, J. Ochoa, M. Parnell, J. Forsyth and D. Austin.  
M.Tuckwell (Clerk)

**Others Present:** None

1. **Apologies:** WPC Cllr. A. Underwood and Horsham District Cllrs. D. Coldwell and J.Goddard.
2. **Declarations of Interest from members in respect of any items in the agenda:** There were none.
3. **Minutes of the last Meeting:** The Minutes of the 12<sup>th</sup> March 2013 Meeting were approved. Proposed Cllr Grimes, seconded Cllr Ochoa, and duly signed by the Chairman.  
The following minor correction was noted:

Para 11.4 – Planning Application No.11/00575/MSCC. ‘Pear Tree Field’ should read ‘Field North of Pear Tree Field’

**4. Update on Minutes**

1. **Prairielands.** Still waiting for Planning Application details from HDC re All Year Round Opening.
2. **Playing Field – Drainage Queries.** An exchange of e-mails between Cllr.Broucke and David Bowden/Andy Mackay of the Blackstone Playing Fields Trust had satisfactorily resolved the queries that WPC had regarding drainage.
3. **Heatenthorn.** The Clerk had chased up his e-mail to Henfield Fire Station, requesting that they carry out an urgent inspection of the Wild Thyme premises at Heatenthorn Farm, and had also sent a letter to Sussex Fire Service HQ in Bognor, but had to date not received a reply. **Action: WSCC Councillor Derek Deedman kindly agreed to assist in obtaining a response.**
4. **Rampion Proposal.** Details of the formal Planning Application had been received in paper and CD copies. The CD was passed to Cllr.Grimes for review and report at the next WPC Meeting.
5. **Open Forum. Hundred Steddle Barn – Dr.Walters.** Representations objecting to the work being done and the Planning Applications lodged by Dr.Walters had been forwarded to HDC Planning by WPC and residents, Messrs. Burdsall and Greenbaum. It was considered that, at this stage, all that was possible to be done, by way of making our views known, had been done and we await further advice from the HDC Planning Officer, John Adkins.
6. **Advise BN5 and Henfield Parish Magazines of Annual Parish Meeting.** Action closed.
7. **Litter & Highways**
  - a) **Litter on the B2116.** The Clerk had written to HDC Highways requesting action to clear.
  - b) **Fallen tree in Blackstone Lane.** It was understood that this had now been cleared.

8. **Playing Field (Cricket Club).** Awaiting draft revised lease from Blackstone Playing Fields Trust.
9. **Planning Applications.** All agreed comments have been forwarded to HDC/MSDC Planning.
10. **Santander Outstanding Balance.** Cllr.Parnell had visited the local branch of Santander to seek their assistance in resolving the matter. They suggested that we send a letter signed by authorised signatories (which WPC have done before) to Santander Customer Services in Liverpool. The Clerk had prepared an appropriate letter and passed same to Cllr.Parnell to obtain signatures and despatch.

5. **Reports from other Authorities.**

Refer to Item 5 of the Minutes of the Annual Parish Meeting held on 9<sup>th</sup> April 2013.

6. **Planning**

6.1 New Applications

**Horsham District Council:**

**DC/13/0478 ('Hundred Steddle Barn')**. WPC were not in favour of the previous Application (DC/11/2141) on the basis that the proposed new gateway will give dangerous visibility and access on to a blind corner on what is an already very fast and busy road. This will be compounded by the significant difference in height from the field to the road. WPC's view as regards this application (DC/13/0478) remains unchanged. WPC also strongly object on the grounds that the work done in advance of planning consent should not set a precedent for Woodmancote. We request that all brought in material be removed immediately and the track way reinstated to grass.

**DC/13/0408 & DC/13/0409 ('Downlands')**. WPC have looked at both these Applications together and have no objections to either provided that only one or the other is approved – not both. The building detailed in Application 0409 should be strictly for non habitation purposes i.e. storage use only. HDC Planning to be asked to advise what has happened to the former garage (not shown on the drawing provided) and supply WPC with a more accurate plan.

6.2 Decisions Made.

**SDNP/13/00462/HOUS ('Oxcroft')**. Application Permitted.

**SDNP/13/00587/LIS ('Little Holmbush')**. Application Withdrawn.

**DC/13/0175 ('Ashleigh') – New Automated Entrance Gates.** Application Permitted.

6.3 Enforcements

**ENF/128/12/AE (Storage of Waste Material at Firsland Industrial Park).** Complaint under investigation by HDC Planning.

6.4 Other Planning Matters. None

7. **Website.** Nothing to report

## 8. Finance.

### 8.1 List of Accounts for Payment (13.March – 09 April)

The following invoices were approved for payment and cheques duly countersigned:-

Clerk's Salary for February 2013 (WSCC). Cheque No.100027 £230-37  
Administration Expenses (M.Tuckwell). Shared 50/50 with LBPC £37-04  
Woodmancote Parish Hall £12-00  
HALC Subscription 2013-14 £15-00  
SALC & NALC Subscriptions 2013-14 £140-70  
Vision ICT (Website Support 2013-14) £168-00

Total Payments in Period 13.March – 09 April) £603-11 – as per attached Accounts Summary.

### 8.2 Financial Status at 12 March

Balances of Barclays and Santander Accounts as at 12 March 2013 as per attached Summaries.

### 8.3 Register of Members Interests Forms

A completed submission was outstanding from Councillor Underwood.

### 8.4 Other Financial Items

None.

**9. Notice Boards.** A Report on the condition of the three Notice Boards in the Parish was received from Cllr.Austin. The board in Blackstone requires repair or, preferably, replacement.

**10. Any Other Business.** Item for discussion at the next Meeting – Rampion Wind Farm Proposal.

### 11. To confirm the next Parish Council Meeting/s

Second Tuesday of each month –

2013 – 14<sup>th</sup> May (AGM), 11<sup>th</sup> June, 9<sup>th</sup> July, 13<sup>th</sup> August (Planning only), 10<sup>th</sup> September, 8<sup>th</sup> October, 12<sup>th</sup> November and 10<sup>th</sup> December (Planning only).

The meeting closed at approximately 8.05 pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_