

WOODMANCOTE PARISH COUNCIL
Minutes of Meeting held in the Parish Hall on Tuesday 9th August 2016 at 7.30p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
Tel: 07921 822869
Email: woodmancoteparishcouncil@gmail.com

Present: WPC Cllrs. Broucke (Chair), D. Austin, M. Grimes and M. Batchelor
L. Bannister (Clerk)

Others Present: 1 member of the public – Mr Hugh O’Neill

121. Apologies

Apologies were received from Cllrs. Underwood, Williams and Pragnell.

122. Minutes of the last Meeting held on the 12th July 2016

These were agreed and duly signed by Cllr. Broucke.

123. Action updates from previous Minutes

The Clerk apologised for not circulating the Winter Plan, this hasn’t been located yet. The level of the salt bins has been reported to WSCC. They were all at least 75% full so won’t be refilled.

The Clerk has spoken to AirS and rCOH, and the Basic Conditions Statement is expected from rCOH this week. Once this has been received the NP can be submitted to HDC.

Cllr. Austin went to Henfield PC to find out about the judicial review that they have been threatened with by a developer. A High Court judge will give a decision by 2nd October on whether this will go ahead for judicial review. This will depend upon whether or not their consultation procedures have been robust.

124. Declarations of interest from Members in respect of any items in the Agenda

None.

125. Open Forum

Hugh O’Neill is the owner and farmer of Catsland Farm which neighbours Willow Farm. He is concerned about the application made at this property. On the original pre application the building was listed as a BN1 unit (which means it is an industrial unit). This is incorrect, it is a working farm. The plan is to put a kitchen 12 yards from his silage pits. He thinks this is inappropriate. He has not yet made a written representation, and Cllr. Broucke urged him to send this to both HDC and the SDNPA.

126. Planning

126.1. DC/16/1539 Swains Farm Shop

The following comment was made after consultation with Members by email, as agreed at the last meeting:-

‘Woodmancote Parish Council does not have any objections to this application.’

126.2. DC/16/1583 Swains Farm Shop

It was agreed to comment on this application as follows:-

‘Woodmancote Parish Council does not have any objections to this application, provided that the building is in keeping with the local area, that no additional floodlights are added and that all drainage criteria are met.’

126.3. SDNP/1/03770 Willow Farm, Bramlands Lane

The applicant has sent an email to say that Councillors are welcome to go and view the property, and he will answer any questions. He says that this will be a shed/stables and sand school for private use for his family and occasional use (up to twice a week) by a charity, Chestnut Tree House Hospice. He stresses that this is not a commercial venture or a livery. He asks for the support of WPC.

It was agreed to comment on this application as follows:-

‘Woodmancote Parish Council objects to this application because it is inappropriate in size and scale which will add additional blight to the views from the SDNP. It is also felt that this is incongruous in size.’

127. Planning updates

EN/16/0261 Marthas Barn

The Compliance Officer has visited the property to assess what the warehouse building is currently being used for. Next, they will investigate to assess the planning history on the site to identify if there has been a material change in use. She will contact WSCC regarding the signage at the entrance of the site.

Summers Barn

The Compliance Officer couldn't find this property, but the Clerk has now described this to them. The SDNPA also needs to be copied in on this.

128. Finance/Payment

128.1. Reconciled accounts and cashbook

These were agreed and signed by Cllr. Grimes.

128.2. Payments:-

Following the meeting last month, the invoice from WSCC for the Clerk's salary (£304.17) was received and so the cheque was sent to them.

- a. WSCC – Invoice for Clerk's salary for July - £384.17 – invoice not yet received
- b. ICO – Annual Subscription - £35
- c. WSCC – Invoice for payroll administration 1/4/16-30/9/16 - £43.92

These were agreed and signed by Cllr. Grimes and the Clerk. The Clerk will not send the cheque to WSCC until the invoice is received.

129. Other business

The Clerk and Cllr. Broucke met with the Highways Officer regarding the VAS. The cost of running the electricity across the road to get the power would be around £10,000 (the power line is across the road from the Hall). He is looking into putting the sign the other side of the road, and making it double sided. He will send a quote through for this. He recommended buying a Speed Indicator Display, and putting it out each month. However, this could only be put on land owned by the Parish Council, not on Highways land.

There has been a report of a break in on Bramlands lane.

A fence on a bridleway off of the A281 has been reported as broken. The landowner is dealing with this.

A date has been booked for County Council Records Office visit.

The Clerk is away on 22nd August for a week.

130. Date of next meeting

The next meeting will be held on Tuesday 13th September at 7.30pm.

The meeting closed at 8.15 pm