



WOODMANCOTE PARISH COUNCIL
Minutes of the Ordinary Meeting held at Blackstone Playing Field Pavilion on Tuesday 14th
August 2018 at 7.30 p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
Tel: 07921 822869
Email: woodmancoteparishcouncil@gmail.com

Present: WPC Cllrs. Broucke (Chair), M. Batchelor, P. Williams, A. Underwood, M. Grimes and C. Dixon
L. Bannister (Clerk)

Others Present: 1 member of the public
Rev'd P. Doick

2018-141. Apologies

Apologies were given from Cllrs. Prangnell and Austin. These were accepted.

It was reported that Cllr. Young has been unwell and may need to stand down.

Mr Richard Hill, Chairman of the Woodmancote Hall CIO has very sadly passed away. Richard contributed a great deal to the community and will be missed. A minute's silence was held in his memory.

2018-142. Minutes of the last meeting held on the 10th July 2018

It was RESOLVED to approve these and they were duly signed by Cllr. Broucke.

2018-143. Action updates from previous Minutes

Highways has confirmed that although they will not fund the poles for the Vehicle Activated Sign, they do support the plan for WPC to buy the signs. This will be discussed at the next meeting.

The artwork for the website Woodmancote News has been received.

The GDPR audit has been received. This will be circulated before the September meeting, to progress.

HDC has been in touch to confirm the process for reallocating S106 money. This looks like a complicated process.

There are new wooden gates up at Wineham/Twineham. The Clerk will find out where they came from and the costs involved.

Martin Standing has quoted £380 to clean and re-stain both bus shelters, including strimming around these and tidying the rails in Blackstone. He has also quoted £160 to tidy the two benches. It was agreed that these works could go ahead.

2018-144. Declarations of interest from Members in respect of any items in the Agenda

None.

2018-145. Open Forum

Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).

The meeting was adjourned to allow members of the public to speak

A resident of Blackstone attended regarding the sale of the garages. The residents have met and are unhappy with the way HDC has dealt with this. There are 12-14 vehicles that park on the site. The residents would like to see costs and income for the garages for the last 10 years. They will make a Freedom of Information request to HDC to get this information.

The meeting resumed

2018-146. Planning

146.1. DC/18/1525 Sussex Prairie Garden

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application, but would ask that the view from the tower is restricted to only the gardens and not the neighbouring properties.’

146.2. DC/18/1439 Land to the east of Chanctonbury, Wheatsheaf Road

The following comment was agreed by email:-

‘Woodmancote Parish Council objects to this application for the following reasons:

- *It is not in keeping with the adjoining properties
- *This is a narrow plot and the second pitch would extend behind the built up area
- *This is an unsustainable location due to its distance from shops and public transport.’

There is also a related application, DC/18/1519, and it was **RESOLVED** to object to this for the same reasons.

146.3. Any applications received since publication of the Agenda

None.

2018-147. Planning updates

The planning application for Stockmans will be decided at committee.

2018-148. Blackstone Playing Fields

148.1. Lease update

The solicitor for Sussex Cricket has raised more queries, and the response was agreed as follows:-

- Extending the lease term to 30 years. This is under consideration depending on the views of the other party.
- Rent – To stay at £1,000 per year.
- Rent review date – To stay as it is.
- Use of the Pavilion – To be reserved on the second Tuesday of each month from 7 pm to 10.30 pm.
- Play area – This should be maintained by Sussex Cricket.
- Other facilities – This is a sports facility and should remain that way.

Cllr. Williams asked that a sign is added to the playing fields gate to make it clear that the facility is open to all. This will be added to the next agenda.

148.2. Water tank installation

Sussex Cricket has asked if a water tank can be installed. This is already in a temporary position. They will be asked to attend the next meeting to discuss why they want a permanent structure.

Sussex Cricket has asked when the kitchen refurbishment can go ahead. As long as the room is accessible and safe, this will not affect WPC.

2018-149. Location of Silent Soldier

This will be moved to the bench in Blackstone.

2018-150. Next steps for Woodmancote Hall

Rev'd Doick spoke about the progress of the Charitable Incorporated Organisation (CIO) as follows:-

- The Church is currently paying council tax for the cottage and has paid for insurance on the building. They are paying a minimal amount for insurance each month.
- The CIO would like WPC to consider taking a loan, and they intend to repay this from the rental income of the cottage.
- The CIO would retain responsibility for the loan and cottage.
- The CIO suggests putting in place an agreement saying that WPC would be the first creditor if the venture is unsuccessful.
- Rev'd Doick will ask someone from Woodmancote PCC to sit as a trustee.
- They have a tender price for works of approx. £150,000.

The Clerk advised that a loan from the Public Works Loan Board could be granted to the CIO, but cannot be loaned to them. The Clerk advised the CIO to complete the grant application form and submit it to WPC for consideration.

2018-151. Proposed sale of Blackstone Rise garages

Residents who lease garages at Blackstone Rise received letters from HDC that the garages are to be sold.

Pre-application planning advice seems to suggest that a couple of three bedroom homes could be put on the site if the parking is allocated elsewhere, and laybys on Blackstone Lane have been suggested. This would have to be arranged by Highways, but it was felt that laybys were not suitable or safe on Blackstone Lane.

Arun Estates said that they do not have a marketing agreement in place with HDC, they are waiting for HDC to confirm if they want to go ahead.

Residents are very concerned about losing this facility as on road parking is extremely limited and causes a danger to other road users and pedestrians.

It was RESOLVED to ask HDC to keep WPC informed and updated about this.

2018-152. Finance/Payment

152.1. Reconciled accounts & bank statement

These were agreed and signed by Cllr. Batchelor.

152.2. Payments:-

It was RESOLVED to pay the following:-

- a. WSCC – Invoice for Clerk’s salary for July – £304.17
- b. ICO – Data Protection fee - £40
- c. GDPR-info – Data Protection Audit - £600

Cheques were signed by Cllrs. Williams and Grimes.

2018-153. Correspondence/meetings

153.1. Olus liaison meeting

The Clerk attended a meeting where concerns were put forward to Olus about their vehicles. They agreed to write to their clients and ask them to reduce their speed to 20mph through Albourne village, and 30mph along the B2116. More vehicles will be diverted along the other end of the B2116.

153.2. Helicopter landings

A resident is concerned that a helicopter has been landing several times recently and would like to know if this is allowed without a proper landing site. The resident will be advised to contact the Civil Aviation Authority with any concerns.

153.3. Vehicle Activated Signs

As mentioned previously, Highways will not fund the poles for the signs, but will support the plan to put signs up subject to the sites being acceptable.

153.4. County Local Committee

Velo South attended the last meeting to answer questions and concerns about the planned cycle race, however very little response was given by them.

2018-154. Other business

A large barn has been put up on Twineham Lane. The Clerk will check whether or not permission has been granted for this.

Rampion has started making good their work. Hedges have been replaced by fences covered with netting, and all joins in the cable need access points.

Residents have asked if the bus stop on the A281 outside Woodmancote Hall can be moved.

It appears that someone is living at Willow Farm, Bramlands Lane.

The Clerk is on annual leave from 28th August returning 5th September (Wednesday).

2018-155. Date of next meeting

This will be on Tuesday 11th September 2018 at 7.30 pm. This will be held at Blackstone Pavilion.

The meeting closed at 9.40 pm