

**WOODMANCOTE PARISH COUNCIL**  
**Minutes of Meeting held in the Parish Hall on Tuesday 14<sup>th</sup> April 2015 at 7.00p.m.**  
**(Members of the Public were invited to attend)**

**Mrs L Bannister – Clerk to the Council**  
**48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER**  
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**Present:** WPC Cllrs. C. Broucke (Chairman), M. Grimes, D. Austin, A. Underwood and P. Williams  
L. Bannister (Clerk)

**Others Present:** HDC Cllrs. D. Coldwell & J. Goddard  
WSCC Cllr. D. Barling  
11 x members of the public

**55. Apologies**

Apologies were given by Cllr. J. Ochoa.

**56. Minutes of the last Meeting held on the 10<sup>th</sup> March 2015**

The Minutes were agreed and duly signed, subject to amending the typo on page 2.

**57. Action updates from previous Minutes**

The Blackstone Lodge planning application has been permitted.

**58. Declarations of interest from members in respect of any items in the Agenda**

Cllr. Grimes declared an interest in planning application DC/15/0502, The Stables because he is the applicant. Cllr. Broucke also declared an interest in this matter due to a business connection with Cllr. Grimes (although unrelated to this particular matter).

**59. Open Forum (Council agree to adjourn proceedings for questions from the members of the public)**

C. Blazeby bringing up a couple of Neighbourhood Watch issues (as were discussed at the previous meeting) – namely the proposed speed sign on the Brighton Road and the Neighbourhood Watch signs at the entrances to the Parish.

P. Bates asking about the SID (speed indicator device) scheme. There were plans in the past to train parishioners, but nothing has come of this. Cllr. Broucke saying that nothing has been mentioned for the past 18 months to 2 years, and this is something to ask our PCSO when they are next able to attend a meeting.

Other questions from members of the public were:-

- **How come Small Dole has a permanent reminder of speed limit?** This is because they as a parish have applied for this.
- **How can we get records for the number of road accidents in the Parish?** It should be possible to get details from the police. However, the official record may be very different to reality as not all accidents are reported.
- **Can we pressure HDC to reduce the speed limit along the A281?** Cllr. Barling explaining that this is a fairly complicated process. The Parish Council would make a proposal which would be looked at by the CLC. If the CLC accept the proposal, officers from WSCC would make a technical assessment followed by a public consultation. The police rarely support these speed reductions because they have no means of enforcement. However, it is possible for a group of volunteers to help and work with the police to report speeding. This is called Operation Crackdown. An officer is due to come to the next Council meeting to explain Operation Crackdown.
- **Two elderly ladies in high visibility jackets have been noticed collecting litter along the A281. Is this a scheme that WPC knows anything about?** Nobody at the meeting knew anything about this, presumably the ladies are acting of their own accord.
- **Will reducing the speed limit be discussed again?** Yes, if we can get a PCSO to attend a meeting. In the meantime need to contact PCSO direct to discuss this. **ACTION** – Clerk to action this

Cllr. Grimes explained about his planning application:-

It is for a corner unit for two car ports on one side and two on the return with a corner storage unit and study/play room/store above, and a lorry barn for the storage of a horse box. On land adjacent to the stable yard. There is currently no garage and somewhere is needed to store vehicles. Will be constructed of wood.

## 60. Planning

### 60.1. DC/15/0502 – The Stables, Park Farm, Wheatsheaf Road

It was decided that there is no objection to this application, subject to there being no external floodlighting and the use of the new building being only for the use of the occupant of the house. **ACTION** – Clerk to report this to HDC

### 60.2. WSCC/019/15/WK – Olus Environmental Ltd – Extension of yard & storage area

It was noted that although it says on the application documents that all of the waste dealt with at the yard comes from West Sussex, this is not the case.

It was decided to object to this application on the following basis:-

- There would be increased truck traffic at the entrance, which means extra traffic through the Parish which increases the danger of the roads
- The lights are already too bright
- The dust from the shredding causes environmental concerns, particularly to neighbouring units of the yard

- The industrial park is better suited to smaller multi use units which benefit the Parish

**ACTION** – Clerk to put together a reply to WSCC and send to all Councillors to check before sending

### **61. Section 106 – Speed limit sign on A281**

The costings for this would be:-

- Powered sign - £4,000 for the sign and £1,000-£10,000 for installation
- Solar sign - £4,000 for the sign and £1,000-£1,500 for installation and solar panels

Cllr. Barling suggesting using the S106 money, and asking Ross at WSCC to initially come out and have a look.

The Chairman of Henfield Parish Council, Cllr. Osgood, said that it takes a long time to get this agreed and installed – it took them six years! **ACTION** – Clerk to draft letter to WSCC to ask them to consult on this

### **62. Finance/Payment**

#### **62.1. Trial balance & cashbook**

These were agreed.

#### **62.2. WSCC invoices for Clerk’s salary for February & March - £678.34**

This was agreed and a cheque duly signed.

#### **62.3. WSALC/NALC subscriptions - £145.94**

This was agreed and a cheque duly signed.

#### **62.4. Vision ICT invoice for website hosting & support - £168**

This was agreed and a cheque duly signed.

#### **62.5. Clerk’s overtime for March relating to Neighbourhood Plan - £90**

This was agreed and Cllr. Broucke signed the form.

#### **62.6. External & internal audits**

These are both underway.

The Council thanked Cllr. Ochoa for his work on the accounts and his support for the Clerk.

### **63. Correspondence/meetings**

#### **63.1. Parish Hall**

Cllr. Broucke has been corresponding with Rev’d Paul Doick about the future of the Parish Hall. The main points are:-

- Rev'd Doick has been looking for funds from grant making bodies which can assist in the repair of the hall. As yet this has been unsuccessful.
- Need to consider how the hall can become self-funding, how the building can be kept open whilst works are taking place, and how the attached house can be maintained and repaired.
- Rev'd Doick is supportive of keeping the hall open, but is unsure how this can be done.
- The charity commission will need to be contacted once there is a plan because currently the church is acting outside of the original trust agreement.

### **63.2. Bank account**

A change of address letter needs to be signed by all the account signatories.

### **64. Other business**

There was a meeting of the Steering Group where all of the sites put forward were visited. Cllr. Austin will be collating all of the information following that meeting.

There are no road traffic accidents to report in the last month.

C. Blazeby asking about the possibility of getting Neighbourhood Watch signs at the entrance to the Parish. Cllr. Broucke said WSCC has been contacted about this.

### **65. Date of next meeting**

The next meeting will be on Tuesday 12<sup>th</sup> May and this will be the AGM.

*The meeting closed at 7.45pm*