

WOODMANCOTE PARISH COUNCIL
Minutes of Meeting held in the Parish Hall on Tuesday 12th April 2016 at 7.00p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
Tel: 07921 822869
Email: woodmancoteparishcouncil@gmail.com

Present: WPC Cllrs. C. Broucke (Chairman), M. Grimes, A. Underwood, J. Prangnell and P. Williams
L. Bannister (Clerk)

Others Present: 3 members of the steering group
Rev'd Doick
HDC Cllrs. D. Coldwell & B. Staines
16 members of the public

54. Apologies

Apologies were received from Cllr. Austin.

55. Minutes of the last Meeting held on the 8th March 2016

These were agreed and duly signed by Cllr. Broucke, subject to amending 'Marthas Barn' on page 1 to 'Green Oaks Barn'.

56. Action updates from previous Minutes

The snow shovels are ready to be collected from the Clapham Depot. No appointment needs to be made, any Councillor passing can collect.

Cllr. Broucke has looked into someone to clear the pavements outside the Parish Hall and up towards the Church. The Clerk has contacted someone who wanted to help out doing parish maintenance work to do this, but has not had a response. **ACTION** – Clerk to chase this

Highways have said that they need to send another letter about the fence at Hollinger.

A speed data collection survey has confirmed that Woodmancote is eligible for a Vehicle Automated Sign on the A281.

The chevrons on the B2116 have still not been repaired. **ACTION** – Clerk to chase this

57. Declarations of interest from members in respect of any items in the Agenda

None.

58. Planning

58.1. DC/16/0494 West Winds, Brighton Road

It was agreed to make the same comment as before:

‘Woodmancote Parish Council does not object to this application but would ask that all materials used are in keeping with the surrounding area, that the extension is not used as a separate residence, and that drainage is adequate so as not to cause inconvenience to surrounding property. We also note that the extension should be shown on the plans as a separate identifiable extension.’

58.2. DC/16/0673 Annies Baskets Limited, Henfield Road

This is a new application that has been listed for Woodmancote. This will be discussed at the next meeting.

59. Planning updates

DC/15/2583 Hundred Steddle Barn

This application has been permitted. **ACTION** – Clerk to check what conditions (if any) have been added to this permission

DC/16/0191 The Old Rectory

This application has been permitted.

60. Finance/Payment

60.1. Reconciled accounts and cashbook

These were agreed and signed along with the bank statement by Cllr. Grimes.

60.2. Payments:-

- a. WSCC – Invoice for Clerk’s salary for March – £304.17
- b. WSALC & NALC subscriptions for 2016-17 - £157.66
- c. Re-issue cheque for Henfield Haven - £100 – needs to be made out to HSECIC
- d. Vision ICT – Invoice for website hosting - £168

These were all agreed and cheques duly signed.

The grant for the Neighbourhood Plan has now been finalised.

61. Correspondence / meetings

61.1. Sussex Cricket

Sussex Cricket has asked that a tripartite agreement is signed so that they can get funds released from Sport England. WPC's solicitor has quoted £500 plus VAT to review this document. WPC are waiting for Sussex Cricket to confirm whether or not they will meet this cost.

61.2. Wineham and Shermanbury Neighbourhood Plan

Their Plan is open for representation until 22nd April under Regulation 16.

61.3. Operation Watershed – Furners Lane

The Clerk has asked Balfour Beatty to reinstate the fence, and has asked them to meet on site to resolve the issues. There has been no response to this. **ACTION** - Clerk to keep chasing

61.4. Road closures

On 11th May the junction of Blackstone Lane and the A281 will be closed for two days.

61.5. Playing Field AGM & committee meeting

Cllr. Williams attended this meeting and reported that what the sight screens will look like has been clarified. They will be like a curtain across the south side of the pavilion. They just need to find out if they need planning permission.

Parking on football days has been an issue as they do not have enough spaces for all of their fixtures. It was discussed whether or not they could lay more parking surface. Cllr. Williams suggested they may just limit the amount of fixtures that they book so that parking can be controlled.

61.6. Blackstone Rise garages

John Loxley has sent an email to say that tentative schemes have been drawn up and a pre planning application sought with HDC to discuss the plans.

Discussions have also taken place with WSCC about the eight parking bays that have been suggested.

61.7. Neighbourhood Plan meeting with HDC

Cllrs. Broucke and Austin met Maggie Williams at HDC to discuss Woodmancote's Pre Submission Plan. Generally, HDC seem in favour of the contents of the Plan, but have suggested amending some of the wording. It was felt that the meeting was informative and well constructed, and very helpful.

The Regulation 14 consultation period has now closed, and votes are split evenly between a yes/no vote. Most of the comments have been duplicated.

A Steering Group meeting will be held before the next Council meeting.

61.8. Vacancy

Mary Batchelor has applied to become a member of the Council, and this will be discussed at the next meeting.

61.9. Fly tipping

It has been reported to the Clerk that there has been some fly tipping on the A281 at one of Eon's sites. This has been reported to HDC and Eon.

61.10. Mobile home

A mobile home has arrived at a field on the corner of Bilsborough and Furners Lane. The planning department has been asked whether or not this requires planning permission. The planning department were going to look into it.

61.11. Clerk's meeting

The Clerk attended a meeting with other clerks within the Horsham District to find out about paperless planning, but the representative from the planning department did not turn up.

62. Date of next meeting

This will be on the 10th May at 7.30pm.

The meeting closed at 7.30 pm