

WOODMANCOTE PARISH COUNCIL
Minutes of Meeting held in the Parish Hall on Tuesday 11th October 2016 at 7.30p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
Tel: 07921 822869
Email: woodmancoteparishcouncil@gmail.com

- Present:** WPC Cllrs. Broucke (Chair), M. Grimes, P. Williams, A. Underwood, J. Prangnell and M. Batchelor
L. Bannister (Clerk)
- Others Present:** 1 member of the public – Mr P. Mitchell
HDC Cllr. D. Coldwell

148. Apologies

Apologies were received from Cllrs. Austin and Barling.

Cllrs. Coldwell and Grimes arrived

149. Minutes of the last Meeting held on the 13th September 2016

These were agreed and duly signed by Cllr. Broucke.

150. Action updates from previous Minutes

The Highways Department has said that they will take a look at the sign for Marthas Barn affixed to the fence outside Hollinger/Green Oak Barn.

Cllr. Broucke will look at the sign in Blackstone that has been knocked over.

Cllr. Broucke has spoken to the legal team at the Highways Department regarding the fence at Hollinger. They have had contact with the landowner, and are dealing with this. They have promised to send an update in a couple of weeks. The legal department said that there are two enforcements against Marthas Barn, but one expired a year ago so now cannot be pursued. The Clerk will send the reference number to Cllr. Coldwell so that he can look into this.

The judicial review for Henfield's Neighbourhood Plan took place this week. The judge assessed that this should be heard, and the arguments are being held in private. A decision should be made in a couple of weeks.

151. Declarations of interest from Members in respect of any items in the Agenda

None.

152. Open Forum

Mr Mitchell reported that there are several road signs in the Parish that are missing or damaged. Cllr. Broucke said that these have all been reported to the Highways Department.

153. Reports from other Authorities

153.1. Horsham District Council

Cllr. Coldwell reported that the electoral review will show an increase in the number of district councillors, to reflect the increase in population. The ward boundaries will possibly be moved so that councillors are representing an equal amount of the electorate.

Shaw Cottage will be decided at the next Committee meeting. Cllr. Coldwell noted that WPC had no objections to this, and so will support this application.

Cllr. Coldwell noted that the Rectory Cottage application was approved, in contrast with the objection made by WPC.

Cllr. Coldwell left the meeting

154. Planning

There were no applications to discuss.

155. Planning updates

DC/16/1695 Rectory Cottage – this application was approved.

156. BT

They will come along to a meeting when they have an update.

157. Neighbourhood Plan

Maggie Williams has left HDC, and her replacement doesn't start until mid-November.

The consultation for WPC's Neighbourhood Plan ends on 21st October.

Details have been received of an examiner who is available to be appointed. It was felt that he wasn't suitable for Woodmancote. Details of other examiners will be circulated.

158. Bus service in Blackstone for school

A response hasn't yet been received from Steyning School. The Clerk will contact them again and ask why they haven't responded.

159. Plastic in fields

Cllr. Williams reported that there is a large amount of plastic from green waste in fields in the Parish. This has been reported to the Environment Agency, but hasn't yet heard anything back. The Clerk will follow up on this.

160. Footpaths and roadsides

The footpath between Blackstone and Henfield was flooded again at the site where Eon cut through the water pipe. Cllr. Williams reported this to Southern Water, who attended to fix the leak. Cllr. Williams also reported this to Eon.

It was agreed that compensation should be requested for the loss of water to the Parish.

There are some areas of the Parish where overgrowth needs to be cut back. Letters will be sent to landowners to ask them to cut back where they are responsible.

161. Electoral review of Horsham

A consultation has been received. It was agreed that no comments will be made at this time.

162. Eon Wind Farm

The update from Eon is that there will be some duct installation and also reinstatement of the trenches for the next two weeks. There are no planned road closures or deliveries.

Cllr. Broucke reported that the cable has been delivered.

163. Finance/Payment

163.1. Reconciled accounts and cashbook

The precept and environmental cleansing grant has been received.

The accounts were agreed and signed by Cllr. Grimes.

163.2. External audit

The external audit has been approved, and notices have been put up on the notice boards. The auditors noted that Neighbourhood Plan expenses were included in the wrong column.

163.3. Budget

The budget is on track.

The Clerk will prepare a draft budget for the next meeting.

163.4. S106

An up to date allocation has been received. This shows £1773 is due to Woodmancote following the Morley Farm application in 2008. This can be used for community/leisure facilities benefitting the Parish.

Cllr. Broucke thinks that there should be more payments due, and he will look for details of these.

163.5. Payments:-

- a. WSCC – Invoice for Clerk’s salary for July – £304.17
- b. PKF Littlejohn – Invoice for external audit - £240

An invoice from WSCC has not yet been received. The Clerk will hold onto the cheque until the invoice has been received.

164. Correspondence/meetings

An email has been received from a resident about the Neighbourhood Plan. They were unhappy that the Blackstone Rise garage site was not included as a community facility.

Cllr. Prangnell will be attending the SALC AGM on Monday 17th October.

No details have yet been received about the Vehicle Activated Sign. The Clerk will chase this.

Cllr. Williams attended the Playing Field/Cricket Club meeting. A change of sponsor has been noticed.

165. Other business

Cllr. Underwood attended the PCC meeting and passed on the information about the Big Society Fund. They are going to look into this. They are also going to instruct a surveyor to find out exactly what work is needed for the Parish Hall.

Cllr. Prangnell reported that the timetable in the bus stop is different to that online. The Clerk will contact Stagecoach and ask them to update the information in the bus stops.

There is a bazaar in the Parish Hall on Saturday 15th October.

Some information will be sent to the BN5 and Parish Magazine to update the public about what WPC has been doing. The Clerk will write an article and send it to all Members to check.

166. Holiday for Clerk

The Clerk will be on annual leave from Monday 24th October to Friday 28th October.

167. Date of next meeting

The next meeting will be held on Tuesday 8th November at 7.30pm.

The meeting closed at 9pm