



WOODMANCOTE PARISH COUNCIL
Minutes of the Ordinary Meeting held at Blackstone Playing Field Pavilion on Tuesday 11th
December 2018 at 7.30 p.m.
(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
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Present: WPC Cllrs. Broucke (Chair), P. Williams, D. Austin, and M. Grimes
L. Bannister (Clerk)

Others Present: HDC Cllrs. D. Coldwell

2018-215. Apologies

Apologies were given from Cllrs. Prangnell, Dixon, Batchelor, and Underwood. These were accepted.

Cllr. Young is now too unwell to attend meetings.

2018-216. Minutes of the last meeting held on the 13th November 2018

It was **RESOLVED** to approve these, and they were duly signed by Cllr. Broucke.

Cllr. Coldwell arrived

2018-217. Action updates from previous Minutes

None.

2018-218. Declarations of interest from Members in respect of any items in the Agenda

None.

2018-219. Open Forum

Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).

The meeting was adjourned to allow members of the public to speak

No members of the public were present.

The meeting resumed

2018-220. Reports from other Authorities:

220.1. Horsham District Council

Cllr. Staines sent his apologies.

Cllr. Coldwell reported that the Medium Term Financial Strategy was approved last week. Council tax will rise by about 3.2%. The budget for 2021 is not looking so positive, although HDC has plans to increase revenue.

Cllr. Coldwell made the meeting aware of the need for affordable housing throughout the district.

Cllr. Williams reported that Olus have not yet collected the rubbish in their fields. The Clerk will chase them to do this and copy in Cllr. Coldwell.

Cllr. Grimes raised a query about how land is submitted for the Strategic Housing Land Availability Assessment. Cllr. Coldwell was not sure of the process.

Cllr. Broucke mentioned that the planning appeal for the White Oaks site in Small Dole was dismissed.

Cllr. Coldwell left the meeting

220.2. West Sussex County Council

Cllr. Barling did not attend the meeting.

2018-221. Planning

221.1. DC/18/2489 April Cottage, Blackstone Street

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application.’

221.2. DC/18/2491 The Hollies, Brighton Road

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application but would ask that no additional floodlighting is added and that all drainage matters are dealt with.’

221.3. Any applications received since publication of the Agenda

DC/18/2144 Morley Farm House, Wheatsheaf Road

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council objects to this application because:-

- It changes the character of the original building, which has recently had a substantial extension to the west.
- The line of the catslide would be ruined.

We also note that this house has had extremely bright, annoying floodlighting erected which is against the rural dark sky policy. Please could this be looked into.'

DC/18/2608 Rose Cottage, Blackstone Lane

It was **RESOLVED** to comment on this application as follows:-

'Woodmancote Parish Council does not object to extending this property, but believes the proposed plan is out of proportion to the original character and size of the cottage.'

2018-222. Planning updates

Planning application DC/18/2165 for Woodhouse Farm was permitted.

2018-223. Blackstone Playing Fields

The solicitor dealing with the lease extension has confirmed that they are waiting for a response from Sussex Cricket's solicitor regarding the enquiries.

Cllr. Broucke has not attended a meeting yet regarding the entrance.

2018-224. Vehicle Activated Signs

It was **RESOLVED** to purchase the sign from Stocksigns Ltd at a cost of £2,252 plus VAT.

2018-225. 2019 Meeting dates

These will be on the second Tuesday of every month. The Clerk will book Blackstone Pavilion.

2018-226. Upcoming changes to website regulations

Changes to legislation mean the website will need to be accessible for people with visual impairments. The current website will not support this, so the Clerk will start to look into quotes to upgrade this.

2018-227. Woodmancote Hall

227.1. Update from Charitable Incorporated Organisation (CIO)

Mr Noel updated by email that he had intended to hand in the grant application form but was unable to attend the meeting and will post this to the Clerk. Mr Noel updated on the CIO as follows:-

- The CIO now has the keys to the hall and cottage.
- They have met with Revd Doick to discuss the immediate condition and to start formulating a business plan in terms of repairs to the hall to submit to WPC.
- The CIO intends to meet in the near future to formulate a renovation schedule to both properties.

227.2. Grant application

See item 227.1 above.

It was **RESOLVED** to send in a handyman to tidy the grounds of Woodmancote Hall at a maximum cost of £250. The Clerk will ask Revd Doick for his permission to do this.

2018-228. Finance/Payment

228.1. Reconciled accounts & bank statement

These were agreed and signed by Cllr. Austin.

228.2. Budget for 2019/20

This was approved, although does not yet include any loan repayment amount. This will either be added at the next meeting, or any loan repayment for the first year would be taken from reserves (if the loan goes ahead).

All excess reserves are earmarked for delivering a meeting room for council.

228.3. Payments:-

It was **RESOLVED** to pay the following:-

- a. WSCC – Invoice for Clerk's salary for November – £304.17
- b. Printing expenses for Members - £120 (cheques to be written at next meeting)
- c. Christmas cards – £135
- d. Martin Standing invoice for parish maintenance - £800

Cheques were signed by Cllrs. Williams and Grimes.

2018-229. Correspondence/meetings

229.1. Request for donation

Age UK has requested a donation.

229.2. WSCC Adults' Services Vision & Strategy Consultation

Members did not want to comment on this.

229.3. Bus shelter/painting etc

This has now been done by Martin Standing.

2018-230. Confidential item – draft Strategic Housing Land Availability Assessment

It was **RESOLVED** to close the meeting to the public (although none were present) during this item due to the confidential nature of the business to be transacted.

It was **RESOLVED** not to comment on this document.

2018-231. Other business

Revd Doick will be asked if there is somewhere adjoining the Church that the Silent Soldier could be moved to.

There is an abandoned car in Blackstone Lane. The Clerk will report this to Highways.

2018-232. Date of next meeting

This will be on Tuesday 8th January 2018 at 7.30 pm. This will be held at Blackstone Pavilion.

The meeting closed at 9 pm