



WOODMANCOTE PARISH COUNCIL

**Minutes of Ordinary Meeting held at Blackstone Playing Field Pavilion on Tuesday 10th July 2018
at 7.30 p.m.**

(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
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Present: WPC Cllrs. Broucke (Chair), M. Batchelor, P. Williams, J. Prangnell and C. Dixon
L. Bannister (Clerk)

Others Present: 4 members of the public
HDC Cllr. D. Coldwell
WSCC Cllr. D. Barling

2018-120. Apologies

Apologies were given from Cllrs. Austin, Grimes and Underwood. These were accepted.

2018-121. Minutes of the last meeting held on the 12th June 2018

It was **RESOLVED** to approve these subject to the following amendment:-

- The meeting was adjourned at the start of Item 2018-103, not the end.

The Minutes were duly signed by Cllr. Broucke.

The Minutes from 8th May were re-signed as the copy signed at the previous meeting had a 'draft' watermark on.

Cllr. Coldwell arrived

2018-122. Action updates from previous Minutes

The Clerk reported that the provisional date for removal of the payphone is March 2019.

Cllr. Williams reported that there is an enforcement in place for Pear Tree on Blackstone Lane.

The footpath ranger is unable to attend a meeting as she works daytime hours, but is happy to meet during those or speak to councillors on the phone.

The Horn Lane junction is due to be resurfaced.

The pavement clearance has been done.

Cllr. Broucke has spoken to the occupants of Fairylands and they will deal with the verge when they have finished work inside the house.

2018-123. Declarations of interest from Members in respect of any items in the Agenda

None.

2018-124. Open Forum

Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).

The meeting was adjourned to allow members of the public to speak

Mr Noel reported to Cllr. Barling that the 40mph sign on the A281 has been demolished. Cllr. Barling will report this.

Mr Noel is putting together an online local news feed. This will be edited and updated weekly by Mr Noel, and anyone who has access to the website. This can include any news that WPC wants. Details of the Charitable Incorporated Organisation for Woodmancote Hall will also be included. This will cost Mr Noel £380, and he asked WPC for a contribution.

Mr Hill has put forward a proposal to WPC for Woodmancote Hall. This will be essential to the success of the hall.

The meeting resumed

2018-125. Reports from other Authorities:

125.1. Horsham District Council

Cllr. Coldwell reported as follows:

HDC are about to start a push against fly tipping. If any evidence of who the owner of rubbish is found, they will be charged.

Cllr. Broucke said that he has heard complaints about the parking charges in Henfield. Cllr. Coldwell is happy to pass on any complaints he receives about this.

125.2. West Sussex County Council

Cllr. Barling reported as follows:

The road repair at the top of Bramlands Lane is booked for 1st August for surface dressing.

The CLC meeting tomorrow will be postponed.

There is a huge cycle event on 23rd September which involves a lot of West Sussex and the Horsham District. This will cause a lot of road closures in the area, although emergency access has been planned for. Cllr. Williams brought up the point that this was agreed by WSCC without any consultation with the public at all.

2018-126. Planning

126.1. SDNP/18/01610/LIS Catsland Farmhouse, Bramlands Lane

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council has no objections to this application as long as it meets the listed buildings criteria.’

Cllr. Coldwell left the meeting

126.2. DC/18/1376 2 Nursery Cottages, Blackstone Street

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not believe it is necessary to remove this tree when sympathetic surgery would be a better option.’

126.3. Viewing tower for Prairie Garden

The landowners are going to put in a planning application. WPC don’t generally make judgements on pre-planning matters, but are grateful for the information at this stage. Members could see the benefit that this would bring to the garden.

A member of the public arrived

126.4. Any applications received since publication of the Agenda

None.

2018-127. Planning updates

The application for Olus, WSCC/016/18/WK, will go to appeal.

2018-128. Blackstone Playing Fields

128.1. Approval of Griffith Smith’s terms of business

It was **RESOLVED** to approve this.

128.2. Confirmation of instructions to Griffith Smith

Clarification of the terms to be included in the leases were confirmed.

2018-129. Polling station review

It was agreed to let HDC know that Woodmancote Hall is not currently open, but hopefully will be sometime next year. The Clerk will suggest they contact Sussex Cricket about use of the Pavilion.

2018-130. Location of Silent Soldier

This will go to Prairielands for the next month, and then Cllr. Williams asked if it could go by Justin’s bench in Blackstone.

2018-131. Speed reduction in Blackstone

It was **RESOLVED** to smarten up the gateways at the entrance to Blackstone.

2018-132. Other

The Clerk will attend the liaison meeting at Olus.

Cllr. Barling left the meeting

2018-133. General Data Protection Regulations

133.1. Audit

The Clerk had a meeting with the consultant from GDPR-info. Everything seems to be in order, but there will be a few recommendations.

133.2. Recommendations

The report from the consultant has not yet been received.

2018-134. Donation to Woodmancote News

It was **RESOLVED** to make a donation of £200. A cheque will be written at the next meeting.

2018-135. Approval of Grant Awarding Policy

It was **RESOLVED** to approve this, and it will be published.

2018-136. Proposal for Woodmancote Hall

The Clerk reported as follows:-

- The S106 officer has not responded yet about how to reallocate S106 money.
- A Public Works Loan Board loan is available for capital projects. It is unclear whether or not this would include the cottage.
- The solicitor will give this proposal some thought. He said that although he thinks it may be possible, it will be quite complex. The solicitor wanted councillors to be sure that they are aware of the administrative burden of taking this on.

Thanks were offered to Mr Hill for his work so far.

2018-137. Finance/Payment

137.1. Reconciled accounts & bank statement

These were agreed and signed by Cllr. Batchelor.

Mr Noel left the meeting

137.2. Payments:-

It was **RESOLVED** to pay the following:-

- a. WSCC – Invoice for Clerk’s salary for June – £304.17. No invoice has yet been received for this so the Clerk will hold the cheque until this has been received and verified.

Cheques were signed by Cllr. Williams and the Clerk.

2018-138. Correspondence/meetings

Cllr. Williams attended the joint parishes meeting. Two parishes there haven't done a neighbourhood plan as they believe the SDNPA will take care of this. There were reports of speeding on the A281 in Shermanbury, and there was a feeling that the vehicle activated sign does work. There was a discussion about Mayfield buying up land. They reportedly own 72 acres altogether, but not in a block. Shermanbury are putting together a design statement to support their neighbourhood plan.

Cllr. Williams also attended the Playing Field Association meeting. There was nothing to report from this.

An email from a resident has been received to thank WPC for clearing the pavement.

2018-139. Other business

Cllr. Williams has had lots of complaints about somebody letting off fireworks without letting any of their neighbours know.

There have also been a couple of noisy parties in Blackstone, again without any warning to neighbours.

There have been cars parked on the road at the Playing Fields, but this was dealt with after Cllr. Williams spoke to the event organisers.

The August meeting will only go ahead if necessary.

The Clerk will be on annual leave from 6th to 10th August.

The bus shelters need some TLC, and the memorial benches need re-painting. Cllr. Broucke will get quotes for this.

2018-140. Date of next meeting

This will be on Tuesday 14th August 2018 at 7.30 pm, if necessary. This will be held at Blackstone Pavilion.

The meeting closed at 9.00 pm

The landowner of Pear Tree Farm attended and said after the meeting had closed that they have lots of animals there including alpacas, poultry and ponies. They work with people with learning disabilities. They now have a caravan licence. Mayfields have approached them but they intend to keep the land as a small farm. They plan to have an open day and will invite members.