



WOODMANCOTE PARISH COUNCIL

Minutes of Meeting held at Blackstone Playing Field Pavilion on Tuesday 10th April 2018 at 6.45p.m.

(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
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Present: WPC Cllrs. Broucke (Chair), A. Underwood, M. Batchelor and F. Young
L. Bannister (Clerk)

Others Present: 4 members of the public, with more arriving throughout the meeting

2018-58. Apologies

Apologies were given from Cllrs. Williams, Austin, Prangnell, Grimes and Dixon. These were accepted.

2018-59. Minutes of the last Meeting held on the 13th March 2018

These were agreed and duly signed by Cllr. Broucke.

2018-60. Action updates from previous Minutes

None.

2018-61. Declarations of interest from Members in respect of any items in the Agenda

None.

2018-62. Open Forum (Members agree to adjourn the meeting for comments from members of the public)

Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).

The meeting was adjourned to allow members of the public to speak.

No comments were made.

The meeting resumed

2018-63. Planning (go to www.horsham.gov.uk for full details)

63.1. DC/18/0519 Tudor Gate, Bramlands Lane

It was RESOLVED to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application, but does note that this is a large property for the plot and will be slightly out of character in its size to the other properties in the lane.’

63.2. DC/18/0498 Acorns, Bramlands Lane

It was RESOLVED to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application, as long as it is restricted to non-habitation.’

63.3. SDNP/18/01591 Catsland Farmhouse, Bramlands Lane

It was RESOLVED to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application as long as it meets the criteria of the listed building.’

63.4. WSCC/016/18/WK Firmland Park Industrial Estate

It was RESOLVED to comment on this application as follows:-

‘Woodmancote Parish Council strongly objects to the removal of these conditions and feels that WSCC should enforce the conditions applied to previous applications.’

It was RESOLVED to ask Cllr. Barling to ensure this application is decided at committee level.

2018-64. Planning updates

An enforcement has been started for Firmland Park Industrial Estate based on the height of the stockpiles.

2018-65. Changes to National Planning Policy Framework & implications on Neighbourhood Plan

The firm who prepared the Woodmancote Parish Neighbourhood Plan (WPNP) has been in contact to say the WPNP may need to be reviewed in line with the proposed changes to the National Planning Policy Framework. Advice from the Neighbourhood Planning Officer at HDC is that a review will be necessary alongside the review of the Horsham District Planning Framework, but this is not needed at this time.

It was noted that the Mid Sussex plan has now been adopted.

2018-66. General Data Protection Regulations

66.1. Appointment of Data Protection Officer

Cllrs. Dixon, Brouke, Prangnell and the Clerk met with a representative from GDPR-info. The requirements of the council were explained clearly, and it was explained that GDPR-info would visit the Clerk and complete a data audit on behalf of WPC, and then prepare a report of recommended changes to make.

It was RESOLVED to appoint GDPR-info at a cost of £500 for a year’s contract.

66.2. Update

The Clerk will hold off on buying a handset until advice has been received from GDPR-info on this.

2018-67. Fence on Wheatsheaf Road

The Clerk has been unable to find a firm to provide advice on this.

2018-68. Planning updates (continued)

The gypsy site on Furners Lane has now gone to appeal.

2018-69. Finance/Payment**69.1. Reconciled accounts & bank statement**

These were agreed and duly signed by Cllr. Underwood.

The year-to-date budget comparison for the last financial year shows that spending was within budget.

69.2. Statement of accounts for 2017-18

This was agreed.

69.3. Payments:-

The following payments were agreed:-

- a. WSCC – Invoice for Clerk's salary for March – £304.17
- b. Vision ICT – website hosting - £168
- c. HALC – annual subscription - £15

Not enough signatories were present at the meeting, so the Clerk will contact either Cllr. Grimes or Williams to arrange for the cheques to be signed.

2018-70. Correspondence/meetings**70.1. Thanks for donation**

Thanks were received from Henfield Haven for the donation.

70.2. Playing Field Association meeting

Cllrs. Broucke and Williams attended this. Cllr. Broucke reported that no fixtures have yet been received from stoolball, but the cricket fixtures have been advertised. The meeting should have been their Annual General Meeting, but this was not advertised to the public. The tracks for the sight screens have now been lowered in the ground and so are no longer a trip risk. Sussex Cricket will allow WPC to post agendas on their notice boards.

2018-71. Other business

None.

2018-72. Date of next meeting

This will be on Tuesday 8th May 2018 at 7.30 pm. This will be held at Blackstone Pavilion.

The meeting closed at 7.15 pm