



## PARISH COUNCIL MEETING AGENDA

Members are summoned to the Meeting to be held on Tuesday 13<sup>th</sup> March 2018 at 7.30 p.m at Terrys Cross, Brighton Road

*Members of the Public are welcome to attend*

Email: [woodmancoteparishcouncil@gmail.com](mailto:woodmancoteparishcouncil@gmail.com)

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1. Apologies
2. Minutes of the last Meeting held on the 13<sup>th</sup> February 2018
3. Action updates from previous Minutes
4. Declarations of interest from Members in respect of any items in the Agenda
5. Open Forum (Members agree to adjourn the meeting for comments from members of the public)
6. Reports from other Authorities:
  - 6.1. Horsham District Council
  - 6.2. West Sussex County Council
7. Planning (go to [www.horsham.gov.uk](http://www.horsham.gov.uk) for full details)
  - 7.1. DC/17/1897 development at Blackstone
  - 7.2. Enforcement complaint, Furners Lane
  - 7.3. Any applications received since publication of the Agenda
8. Planning updates
9. Approval of lease for Blackstone Playing Fields
10. Annual Parish Meeting
11. Indemnity insurance for 'Silent Soldier'
12. General Data Protection Regulations
  - 12.1. Appointment of Data Protection Officer
  - 12.2. Phone for Clerk
  - 12.3. Retention of documents
13. Location of Vehicle Activated Signs
14. Fence on Wheatsheaf Road
15. Books of condolences on death of senior member of the Royal Family
16. Future of the Parish Hall
17. Henfield Neighbourhood Plan Scoping Report consultation
18. Attendance at Henfield Village Evening
19. Finance/Payment
  - 19.1. Reconciled accounts & bank statement
  - 19.2. VAT return
  - 19.3. Appointment of Internal Auditor
  - 19.4. Transparency Code grant
  - 19.5. Payments:-
    - a. WSCC – Invoice for Clerk's salary for February – £304.17
    - b. Expenses for Clerk - £8.82
    - c. Royal British Legion 'Silent Soldier' - £250
    - d. Donation to Henfield Haven - £50
    - e. Donation to Parish Magazine - £50
    - f. WSCC – Overpayment of salary from 2015 - £255.19
    - g. WSCC – Payroll administration charges - £44.21
20. Correspondence/meetings
  - 20.1. Meeting with steering group for Parish Hall
  - 20.2. Letter from resident
  - 20.3. Cycling event
21. Other business
22. Date of next meeting

***L Bannister 7/3/2018***

**Clerk to Woodmancote Parish Council**